

Notice

## Schedule of Certificate Examinations under Remote Proctored mode - Aug/Sept 2020

Institute will be conducting the following examination under remote proctored mode as per the schedule mentioned below:

Examinations to be conducted in August- 2020 (8 examinations)				
Sr.no	Examinations			
1	AML/KYC			
2	MSME			
3	Cyber Crime And Fraud Management			
4	Certified Credit Professional			
5	Certified Treasury Professional			
6	Certificate In Risk In Financial Services - (Level -1)			
7	Certified Accounting & Audit Professional			
8	Certificate Course In Foreign Exchange			

Examinations to be conducted in **August- 2020** (8 examinations)

Examinations to be conducted in **September 2020** (in addition to the 8 examinations given above: Total 13 examinations)

Sr.no	Examinations
1	Certificate Exam. In Customer Service & Banking Codes And Standards
2	Certificate Examination In It Security
3	Certified Information System Banker
4	Certificate Course In Digital Banking
5	Certificate In International Trade Finance

Examinations Dates and Registration Dates:

Sr.	Exam date	Day	Registration	
51.			Start date	End date
1	02-Aug-20	Sunday		26-Jul-20
2	08-Aug-20	2 <sup>nd</sup> Saturday		01-Aug-20
3	09-Aug-20	Sunday		02-Aug-20
4	23-Aug-20	Sunday		16-Aug-20
5	06-Sept-20	Sunday	15-July-20	30-Aug-20
6	12-Sept-20	2 <sup>nd</sup> Saturday		05-Sept-20
7	13-Sept-20	Sunday		06-Sept-20
8	20-Sept-20	Sunday		13-Sept-20
9	26-Sept-20	4 <sup>™</sup> Saturday		19-Sept-20
10	27-Sept-20	Sunday		20-Sept-20

Examination will be conducted in 3 sessions in a day. The session timings are 10 to 12 Noon, 12.45 to 2.45 pm and 3.30 to 5.30 pm. Candidates can select the examination date and time of his/her choice.

Capacity: All examinations put together a maximum of 1500 candidates will be allowed to be registered in a day.

## Registration will be on first come first serve basis. We urge candidates to register as early as possible to avoid disappointment.

Candidates are also required to note the following:

- 1) Registration for all the examinations will start from 15-Jul-2020
- A candidate can register for one examination only for an examination date. For example, if a candidate has registered for say, the AML/KYC examination on 29-6-2020, he/she cannot register for other examinations i.e. MSME and Cyber Crime for the same date.
- 3) A candidate cannot register same examination twice on the above mentioned examination dates. For example, if a candidate has registered for say, the AML/KYC examination on 29-6-2020, he / she cannot register for the AML/KYC examination on remaining examination dates mentioned above.
- 4) The candidates who have enrolled for the monthly/quarterly Examination-Mar/Apr'2020 and wishes to switch over to take-up the examination under remote proctored mode will also be able to register and give their consent to switch over and also select the date/time of examination.

Examination fees of these candidates is already received by the institute, the same will be transferred to remote proctored mode of examination. For information, the examination fee under both the modes is the same. However, for MSME examination candidates who wish to register for e-learning, need to pay Rs.250/- for the same.

Candidates who do not switch over, need to wait till such time institute decides about the physical mode of examination.

5) Fresh candidates can also register for any of the above examinations. At the time of registration, the candidate can register for e-learning/e-book, if required, by paying the requisite additional fees. The study material can be in the form of e-book and/or e-learning. Based on the option selected (e-book/e-learning) the candidate will be provided login ID password to access the study material.

Presently, e-learning/e-book is available for:

- a. AML/KYC
- b. MSME finance for bankers
- c. Certified credit professional
- d. Certificate in risk in financial services (level -1)
- e. Certificate exam. In customer service & banking codes and standards
- f. Certificate in international trade finance
- 6) The above 13 certificate examinations will be held in remote proctored mode only. (will not be held under traditional physical classroom environment mode)
- 7) For detailed INSTRUCTIONS, RULES AND REGULATIONS of Remote Proctored Examinations click below link <u>http://www.iibf.org.in/documents/pdf/Rules%20and%20regulation%20of%20RP%20exam\_2</u> 0200525.pdf

Mumbai, 13<sup>th</sup> July 2020

Joint Director -Examinations